

2016 MAY -5 PM 3:46

Minutes

Dianna
COYLE FURMAN
TOWN CLERK

Members Present: Thomas Tyler, Anthony Tarnowski, Lynn Goodwin, Paul Picard, Irene Malsbenden

Members Absent: Joe Ruiz

Others Present: Director of Educational Operations Ken Jackson, Tecton Architects: Chris Roof, Jeff Wyszynski, Chris Banker; O&G: Lorel Purcell, Mark Jeffco; Arcadis: Jack Butkus; Board of Education Chairman Ron Goldstein, Board of Education Liaison Brad Bernier, Superintendent Jeff Mathieu, Board of Selectman Liaison Rosemary Coyle, Principal Chris Bennett

1. **Call to Order:** Chairman Tyler called the meeting to order at 7:05 p.m..
2. **Changes to the Agenda:** None
3. **Citizen's Comments:** None
 - a. **Town email:** None
4. **Approval of Minutes - April 14, 2016:** I. Malsbenden motioned to approve the April 14, 2016 meeting minutes, seconded by L. Goodwin. Vote was unanimous. **MOTION CARRIED.**
5. **Review of Workshop Notes from April 15, 2016:** Members reviewed notes taken by Chairman Tyler.
6. **Approval of invoices:** None
7. **Architect update and potential action:** New roof or a roof overlay are both options. The overlay is not reimbursable at this time but is considerably less. J. Butkus believes that there is wording that could make it reimbursable. Exploratory work will need to be done to determine if the overlay is sufficient. The warranty for both methods is the same. A. Tarnowski motioned to authorize K. Jackson to enter into a purchase order for exploratory work not to exceed \$3,000, seconded by P. Picard. Vote was unanimous. **MOTION CARRIED.**

More information on the type of roof membrane is being gathered.
Tecton has revised and refined the concept designs. Members were shown several sketches.
(P. Picard left at this time)
8. **Construction Manager update and potential action:** O&G will have the design docs from Tecton soon and will begin the next estimate. Using a portable as a site office is being considered. Whether or not there is an issue with kids being at CES during abatement this summer is being looked into.
9. **Project Manager update and potential action:** Phase one docs that will need to go to the State are being worked on. Arcadis is also researching getting a Commissioning Agent hired. There are only two listed on the State bid list. The process of hiring a

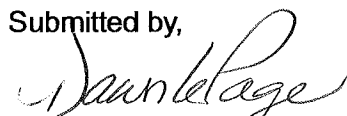
Commissioning Agent will be much faster if they are hired through Arcadis. A. Tarnowski motioned to authorize a change to the scope and fee of the Arcadis contract to allow for a commission agent in an amount not to exceed \$100,000 and with final approval from Committee, seconded by I. Malsbenden. Vote was unanimous. **MOTION CARRIED.** A special meeting will be held on May 17, 2016 for the committee and the Board of Education to approve abatement and demolition bid documents and the Board of Education to possibly approve the revised Education Specifications.

10. Discussion on communication/social media: No new discussion

11. Citizen's Comments: None

12. Adjournment: L. Goodwin motioned to adjourn seconded by I. Malsbenden. Vote was unanimous. **MOTION CARRIED.** Chairman Tyler adjourned the meeting at 8:34 p.m.

Submitted by,



Dawn LePage, Clerk